

BUI PHUOC NGOC QUYNH

PERSONAL INFO

 Year of Birth: 1997


 Gender: Female

EDUCATION


2015–2019 University of Economics HCMC (UEH)


Major: Business English – Degree classification: Good

CONTACT

 +84 707-710-991

 quynhpn.bui@gmail.com

 quynhpn.com

 Hoc Mon Dist., HCMC

TECHNICAL SKILLS

- Procreate, Clip Studio Paint
- Illustrator, Photoshop
- 3D Software: Blender
- Programming: React, Nextjs, Threejs, TypeScript, CSS
- Website builder: Squarespace
- Odoo ERP
- Email marketing: Mailchimp
- Office

REFERENCE

Mr. Emmanuel Delarue
NDA Group Founder/CEO

 edelarue@ndateam.com

EXPERIENCE

2022–2023 NDA Group Marketing & Communications

Plan weekly and monthly tasks for both individual and team
Plan, manage visual and text content for web & social media
Collaborate with partners/suppliers on contracts, POs...
Conduct competitors' research and analysis, followed by proposing strategies for brand identity improvement
Prepare comprehensive documents and materials for the company's submissions to national & international awards
Coordinate internal and external communications
Assist CEO with interpretation during press engagements
Weekly report to CEO and General Manager

2021–Present Freelance Artist/Designer

2019–2020 Honeycomb House Designer/Content Writer/Translator

Create visual and text content for social media channels
Edit photos of apartments and villas for rent
Assist with translation, including emails/calls with clients

2019 Infinity Flowerbox Vietnam Designer/Content Writer/Photographer

Design, write and publish content for social media channels
Take and retouch product photos (flowers & accessories)
Collaborate with partners/influencers on brand partnerships
Manage Shopify, including tracking product details & orders